

**FIRST CHRISTIAN CHURCH
DISCIPLES OF CHRIST
LEAVENWORTH, KANSAS 66048**



August 5, 2024

Subject: Policy for the Use of First Christian Church Leavenworth Facilities

1. The First Christian Church (FCC), Leavenworth campus, and facilities were created through the generosity of the congregation and the grace of God. As such, the primary use of all FCC facilities is intended for the betterment of the congregation and celebrating the glory of God.
2. The following guidelines apply to use of FCC facilities.
 - a. FCC sponsored events have priority over all other events.
 - b. External organizations who wish to use FCC facilities must certify that the event will be conducted in accordance with Scriptural guidelines for behavior that is pleasing to God.
 - c. At the direction of the FCC Board, external organizations wishing to use FCC facilities may be charged a reasonable fee to cover maintenance and cleaning costs. The fee will be based on equivalent fees for comparable venues in the Leavenworth area and determined by the Chair of the Property Committee.
 - d. The Sanctuary will be used only for events that advance the Church's mission of reaching up to God, reaching across to one another, and reaching out into the world with the love of Jesus Christ. All non-FCC events in the Sanctuary will be approved by the Senior Pastor and General Board Moderator.
 - e. Use of FCC facilities by former members of the congregation, or their family, for religious ceremonies is encouraged and no fees will be charged. The FCC Senior Pastor will be considered the hosting minister and will coordinate with other clergy or laypeople involved in the ceremony to ensure that Disciples of Christ protocols are acknowledged.
3. Scheduling for the use of FCC facilities will be done through the church office. In the case of conflicts, the Chair of the Property Committee will make any necessary decisions in consultation with the FCC Board Moderator and the Senior Pastor.
4. This policy letter provides general guidelines. Each case may present unique circumstances and decisions on whether it is appropriate for any event to use FCC facilities will rest with the FCC Board Moderator in consultation with the Senior Pastor. This policy will remain in place until amended or discarded by the FCC General Board.

Pastor SHAYE CHAMP-CORREL
FCC Senior Pastor 2024

DEA NICODEMUS
2024 General Board Moderator